**MANUFACTURING MEMBERSHIP  
APPLICATION FORM**

1. Contact details:

Please provide a main contact point to which all general information concerning the Association and membership should be addressed:

Name:

……………………………………………………………………………………….

Job Title:

……………………………………………………………………………………….

Company Name:

……………………………………………………………………………………….

Address:

……………………………………………………………………………………….

……………………………………………………………………………………….

Post Code: ….………………………………………………………………….

Tel No: …………………………………………………………………………..

Fax No: ………….……………………………………………………………….

Email address:

……………………………………………………………………………………….

Web address:

…………………………………………………………………………………….

2. Other Contact Details

In order that we may send appropriate information to the right people, please give the name and e-mail address of the following contacts:

Managing director:

……………………………………………………………………………………….

……………………………………………………………………………………….

Technical director/manager:

……………………………………………………………………………………….

……………………………………………………………………………………….



Marketing director/manager

……………………………………………………………………………………….

……………………………………………………………………………………….

Financial director/manager

……………………………………………………………………………………….

……………………………………………………………………………………….

Sales contact \*(where appropriate)

……………………………………………………………………………………….

……………………………………………………………………………………….

*(\* This will be the contact name listed in International Sandwich and Snack News Magazine, in the BSA Annual Directory and on our web site etc.)*

3. About Your Business:

How long has your business been trading?

………………….. Years / months

If the business is a subsidiary of another business, please state name of parent business:

……………………………………………………………………………………….

4. Profile:

As part of your membership, you are entitled to a profile in International Sandwich and Snack News Magazine as well as a listing on the BSA’s trade web site.

Who should we contact to obtain this information?

……………………………………………………………………………………….

5. Manufacturing Quantities

Please state the average number of sandwiches you manufacture each week: ……………………. sandwiches

6. Audit Dates

It is a requirement of Manufacturing membership that the BSA’s own auditor undertakes a visit to your factory. Please state who should be contacted to make arrangements for this?

Name:

……………………………………………………………………………………….

Tel No: …………………………………………………………………………..

**7. Payment**

Initial Audit Fee. £750 (plus VAT)

Annual Membership £1000 (plus VAT)

Plus £130 for every 10,000   
sandwiches produced   
per week, to a maximum   
of £2430

…… @ £130 £ (plus VAT)

Additional sites

…… @ £1400 £ (plus VAT)

Additional site audits

…… @ £750 £ (plus VAT)

**TOTAL £ (plus VAT)**

This application should be accompanied by the appropriate fees. You can pay by cheque or credit/debit card.

CARD DETAILS

Card Type ………………………………………………………………………

Card Number………………………………………………………………….

Expiry Date………………. CVV (last 3 digits on rear)…………..

Valid From Date…………….. or Issue Number……………………

Name on Card…………………………………………………………………

Billing Address Postcode……………… House Number………..

CHEQUES

Should be made payable to **BSA** and sent to **The BSA, Association House, 18c, Moor Street, Chepstow, Monmouthshire, NP16 5DB**

8. Primary Authority Opt-Out

The British Sandwich & Food To Go Association has agreed to take on a Statutory Primary Authority Role to represent its members and encourage consistent standards across the industry by providing Assured Advice on environmental health and trading standards issues.

This is a key benefit of membership and as such, all members of the Association are covered by the scheme unless they choose to opt out, which they may do at any time.

I wish to opt-out of the Primary Authority coverage □

**9. YOUR SIGNATURE**

I confirm that, to the best of my knowledge, the information provided in this form and in the accompanying information is accurate and reliable.

Signed:

……………………………………………………………………………………….

Date:………………………………………………………………………………

Name:…………………………………………………………………………….

*This form must be signed by an authorised signatory for the business.*

Please sign and return by fax, email or post to…

The BSA  
Association House  
18c Moor Street  
Chepstow, NP16 5DB

Email: [membership@sandwich.org.uk](mailto:membership@sandwich.org.uk)

Fax: 01291 630402

**Prices are valid to December 2018.  
Please call 01291 636333 to confirm after this date.**