

Application to become a sandwich manufacturing member of the BSA

Please complete the following details:

1. Contact details:

Please provide a main contact point to which all general information concerning the Association and membership should be addressed:

Contact Name:
Job Title:.....
Company Name:
Address:
.....
.....
Post Code:
Tel. No
Fax No
Email address (your PIN number will be sent to this address):.....
Web site address:.....

2. Other Contact Details

In order that we may send appropriate information to the right people, please give the names of the following contacts:

Managing director:
Technical director/manager:.....
Marketing director/manager.....
Financial director/manager:.....
Sales contact **(where appropriate):*.....
(This will be the contact name listed in Sandwich & Snack News magazine, where this is appropriate)*

3. About Your Business:

How long has your business been trading? years/months
Does the business trade as *(please tick as appropriate)*:
 Sole Trader Partnership
 Limited Liability Company PLC
If the business is a subsidiary of another business, please give name of parent business:

4. Manufacturing Quantities:

Please state the average number of sandwiches you manufacture each week: **sandwiches**

5. Audit Dates:

It is a requirement of Manufacturing membership that the BSA's own auditor undertakes a visit to your factory. Please state who should be contacted to arrange for this?
Contact Name:
Tel. Number:

6. Please enclose with your application a 75 word description of your business, 50 word description of your factory/facilities, and a 30 word description of the products/services you offer plus a picture and your logo. These will be used to profile your business in International Sandwich & Snack News and on the Association member web pages.

7. References:

The Association requires two trade references with every application. Ideally these should be from existing members of the Association. These may not necessarily be taken up if the Secretariat is already aware of the business applying:

Reference 1:

Contact Name:

Company Name:

Address:

.....

.....

Post Code:

Tel. No

Fax.....

Reference 2:

Contact Name:

Company Name:

Address:

.....

.....

Post Code:

Tel. No

Fax.....

8. Payment:

This application should be accompanied by the appropriate subscription fees. Payments can be made by cheque or credit-card and made payable to **The British Sandwich Association**. If you wish to pay by credit-card please enter your details below:

Card Type:

Card No:

Valid From: Expiry date:

Last 3 digits on reverse:

Name on card:

Postcode:.....House no:.....

9. Your Signature:

I confirm that, to the best of my knowledge, the information provided in this form is accurate and reliable.

Signed:.....

Date:

Please send this form to: **BSA, Association House, 18C Moor Street, Chepstow NP16 5DB (Fax: 01291 630402)**

Membership Rates: Initial audit fee £650 + VAT, annual membership thereafter £1000 + Vat plus £100 per 10.000 sandwiches produced per week, up to a maximum annual fee of £2000 + VAT inclusive of an annual audit.

MANUFACTURER MEMBERSHIP BENEFITS GUIDE

- Right to display the BSA logo on your premises, vehicles, literature etc;
- Member Certificate and window sticker to display in your premises;
- Receive free technical advice as part of an annual audit by the Association's Technical Manager as well as free access to the BSA On-line Advice Line using a special PIN code;
- All members are given access to the BSA Tendering system which is used both by the Association and purchasing departments to distribute information to manufacturing members about tenders which are relevant to their businesses.
- 75 word profile in the first issue of International Sandwich & Snack News after you join, including your logo and a picture;
- Listing in the member's product index of International Sandwich & Snack News for 12 months and membership identified in the International Sandwich Industry Annual Directory;
- Support from the Association when inquiries are received from buyers seeking new suppliers of sandwiches;
- Receive copies of minutes from Management Committee meetings to keep you up to date with what's going on in the Association;
- Option to take part in promotions organised by the Association from time-to-time, such as British Sandwich Week;
- Receive free invitations to the exhibitions and other events from time-to-time;
- E-flash messages about any issues which arise and where urgent action may be necessary (such as advice on fire strikes, fuel priority information during strikes and so forth);
- Opportunities to attend BSA meetings and events from time-to-time, sometimes at reduced prices;
- A year's subscription to International Sandwich & Snack News and free copy of its annual directory;
- The option to take up the BSA credit card service at preferential rates (currently 1.65% for credit card payments regardless of turnover). This service includes the new contact-less card system that is currently rolling out across the UK and which will be vital for sandwich Bars and coffee shops in the future;
- Discounts of up to 40% on advertising when placed through Headspace media buying agency – this applies to local newspapers as well as national newspapers, radio and TV;
- Access to a 7.5% discount on electrical testing (regular testing is a legal requirement).

The Association may, from time-to-time give your contact details to suppliers of benefits or offers but will only do so on a limited basis and will only give limited details to key suppliers that it knows and who are offering a direct benefit to members. Lists are never sold by the Association commercially. If you do not want to receive this information, or details of benefit offers, please tick this box